

**Chapter 2.56****PUBLIC WORKS DEPARTMENT**

(964-6/63, 2591-1/83, 3319-1/96, 3609-07/03)

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**2.56.010 Establishment.** There is hereby established a Department of Public Works. (964-6/63, 2591-1/83)

**2.56.020 Objectives.** The objectives of the department shall be as follows:

- (a) To develop, facilitate, and maintain a community facilities element of city's general plan for ample and sufficient master plan for sewers, flood control, water, public facilities and landscaping.
- (b) To produce, transmit, and distribute water meeting state quality standards and consumer demands to property owners and residents of the city.
- (c) To provide appropriate and efficient preventive and restoration maintenance to city facilities, streets, sewers, storm drains, parks, water systems, vehicles and equipment in order to maintain clean, adequate, effective, safe conditions.
- (d) To provide fuel and fueling facilities for equipment of the city.
- (e) To provide and maintain engineering services in accordance with applicable state and city codes, criteria, standards, rules and regulations.
- (f) To ensure all construction within public rights-of-way and private streets in planned developments complies with contractual obligations and adopted city standards.
- (g) To provide and facilitate a safe, efficient, smooth, orderly flow of vehicular and pedestrian traffic on the streets and highways of the city.
- (h) To provide and ensure landscape plan check, inspection, design and maintenance services pursuant to adopted city standards.
- (i) To utilize contractual services where appropriate, cost-effective and available.
- (j) To develop, facilitate, maintain and cooperate under joint powers agreements in the advancement of sound public works plans, projects, tasks and undertakings as directed by the City Council. (964-6/63, 2591-1/83)

**2.56.030 Director--Powers and duties.** The Director of Public Works shall be the head of the Public Works department, and shall be appointed by the City Administrator, subject to approval by a majority vote of the City Council. The director shall have the following powers and duties: 3319-2/96)

- (a) Plans, organizes, directs and coordinates all divisions, programs and activities of the Public Works department.
- (b) Determines and directs department policies, procedures, and organization.
- (c) Establishes and maintains systems for public flood control, sewers, streets, parks, city facilities, potable water, landscape services and basic public health and safety.
- (d) Assists boards, commissions and committees which encourage, foster, promote and facilitate the objectives of the department including, but not limited to, the Planning Commission, Community Services Commission, Public Works Commission, Subdivision Committee, Board of Zoning Adjustments, or appoints deputy so to assist. (3319-2/96)
- (e) Investigates and authorizes purchase of materials, services and equipment necessary to implement and operate department activities within the scope of the department budget.
- (f) Communicates department plans, policies and activities to various governmental agencies and civic groups in the advancement of department objectives under the direction of the City Administrator.
- (g) Prepares, submits and administers department budget.
- (h) Investigates, analyzes, and makes recommendations as to construction or improvement bids on Public Works projects, and administers the contract upon approval of the City Council.
- (i) Performs such other duties and has such other powers as the City Council may establish hereafter by resolution. (2591-1/83)
- (j) Administration and enforcement of appropriate sections of Title 8, 12, 13 and 14 of the Huntington Beach Municipal Code. (3609-7/03)

**2.56.040 Appointment of subordinates.** The director, with the approval of the City Administrator, shall appoint all other officers, assistants, deputies and employees of the Public Works department. (2591-1/83)

**2.56.050 Fees and charges.** The director has authority to charge reasonable fees for use of department services, materials and city facilities to help defray public expense when such fees are established by resolution of the City Council. (2591-1/83)

**2.56.060 Annual budget.** The City Council shall annually establish a Public Works budget. (2591-1/83)

**2.56.070 Terms.** Whenever the terms "Sewer Department, Sanitation Department, Water Department, Street Department, Traffic Department, and Engineering Department" are used in this code, or in any resolution adopted by the City Council, they shall be deemed to mean and read "Public Works Department." Whenever the terms "Sanitation Superintendent, Street Superintendent, Water Superintendent and City Engineer" appear in this code, they shall be deemed to mean and read "Director of Public Works." (2591-1/83)